



**HYUNDAI
MOTORSPORT**

Based in Alzenau, near Frankfurt in Germany, Hyundai Motorsport GmbH is responsible for Hyundai's global motorsport activities and primarily for its World Rally Championship program. In parallel to its successful WRC campaign, Hyundai Motorsport's Customer Racing department was created with the aim of enhancing Hyundai's motorsport image around the world with the Hyundai i20 R5 rally car and the Hyundai i30 N TCR for circuit racing.

We are now hiring an **HR specialist**

Main tasks

- Preparation (support) of the monthly payroll
- General personnel admin, ensuring completeness and accuracy
- Preparation of employment contracts, writing of
- Coordination and organization of training for our employees
- Participation and support during the diverse HR Cycles (Performance Management, etc.)
- Participation in a diverse range of HR Projects and areas

Qualifications

- University Degree in a related field or equivalent through experience gained.
- Previous experience in HR / HR Admin
- 3-5 years in HR Admin / Payroll
- Knowledge of compensation and benefits administration
- German and English
- Service Oriented and able to communicate effectively
- Flexible attitude and service oriented
- Energetic personality

Application to Jobs@hyundai-ms.com

Further information about Hyundai Motorsport : motorsport.hyundai.com
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